

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/92720098885?pwd=VC83WXRKSTlyaStTS2lrUHIKVzd0dz09>

November 15, 2023

7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT’S REPORT**
 - **Steam Tank Presentation**
- 6. SUPERINTENDENT’S REPORT**
- 7. OPEN TO THE PUBLIC**
- 8. ACTION ITEMS**
 - **General Resolutions**
 - G1. Rescind developmental pediatric assessment**
 - G2. Approve neurological assessment**
 - G3. Approve neurological assessment**
 - G4. Approve Virtual or Remote Instruction Plan**
 - G5. Approve emergency evacuation bus drills**
 - G6. Approve facilities use application for Kindergarten Daisies**
 - G7. Approve facilities use application for North Caldwell Recreation**
 - **G8. Approve Preschool Tuition Contract**
 - **Business Resolutions**
 - B1. Approve October 17, 2023 Minutes**
 - B2. Approve listed Payroll[s]**
 - B3. Approve electronic check register**
 - B4. Rescind bills and claims**
 - B5. Approve bills and claims**
 - B6. Approve Board Secretary Certification for the month of August 2023**
 - B7. Approve August 2023 Board Secretary & Treasurer Financial reports**
 - B8. Approve Health and Safety Evaluations**
 - **Personnel Resolutions**
 - P1. Approve Instructional assistant**
 - P2. Approve Instructional Assistant**
 - P3. Approve Family Medical Leave for listed staff**

- P4. Approve substitute nurse
- P5. Approve listed lunch/recess aides
- P6. Approve Instructional Assistant
- P7. Approve resignation of listed staff
- P8. Approve Professional Development for listed staff
- P9. Approve fourth grade science teacher
- P10. Approve Child Rearing Leave for listed staff
- P11. Approve Title I Tutor
- INDICATES ADDENDUM
- OLD BUSINESS
- 9. NEW BUSINESS
- 10. ADJOURN TO CONFIDENTIAL SESSION
 - ☐ Legal ☒ Attorney-Client Privilege ☐ Personnel
 - ☒ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meeting of the Board will be held at 6:30 pm on Wednesday, December 13, 2023.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on November 15, 2023 in person at the Grandview School Cafeteria as well as via an online Zoom Meeting at 7:31 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Oppen, President
 Mrs. Jordan Shumofsky, Vice-President
 Mrs. Johanna Stroeve
 Mrs. Sapna Patel
 Mr. Eric Finkelstein

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary
 Mr. David Blackowski, Computer Network Systems Technician

BOARD PRESIDENT'S REPORT

Mrs. Oppen reported that twenty-four (24) people were attending the meeting via zoom. She began by sharing sad news about the unexpected passing of Mr. Francisco Ortiz, the fourth-grade science teacher. She also congratulated Mr. Gregory DeRosa who will be leaving the district to become a Vice-Principal in Glen Rock and wished him the best in his future endeavors.

Mrs. Oppen stated that the Turkey Trot will be named after Mr. Ortiz as this is a wonderful way to honor his service to the students. He was a valued and much loved member of our school community.

Mrs. Oppen congratulated the members of the STEAM Tank Eco-Blox team consisting of Zach Hegney, Max Trzepla and Naveen Vyas for winning first place in the rigorous STEAM Tank Challenge. Facilitated by Mrs. Lisa Linden the STEAM Tank Enrichment Challenge encourages students to work collaboratively to develop innovative solutions to issues such as climate change and the environment, societal problems and situations that need resolution in our school and communities. Mrs. Oppen thanked Mrs. Linden for going above and beyond to enrich the learning experience for our students.

The Board took a break from 7:47pm to 7:55 pm.

SUPERINTENDENT'S REPORT

The Board returned from break and Dr. Freda congratulated Max Trzepla, Naveen Vyas and Zach Hegney on their first-place award in New Jersey School Board's STEAM Tank Competition. It is quite an honor as they competed against students from all over New Jersey for this prestigious award and earned a \$2,500.00 prize for our school to purchase materials and supplies for our STEAM program.

Dr. Freda congratulated Mrs. Amanda Cosentino, the Gould School Librarian on the birth of her son, Giuseppe and Mrs. Stacey O'Keefe, Grandview Preschool Teacher on the birth of her daughter, Molly Joan. She congratulated Greg DeRosa as well on his new position as Vice Principal in Glen Rock and wished him well as he will be missed.

Dr. Freda also expressed her gratitude to all families for their generosity during the Turkey Trot. Over 30 Turkeys, and 1000 canned and dry goods were donated to the Caldwell Food Pantry. The Turkey Trot took on extra significance this year as it honored and celebrated Mr. Francisco Ortiz. She wished everyone a safe and Happy Thanksgiving holiday.

PUBLIC COMMENT

None

GENERAL RESOLUTIONS

G1. RESOLVED the Board of Education rescind the following Developmental Pediatric assessment for listed student:

Student #	8005538
Provider:	Dr. Rina Goldberg
Service:	Developmental Pediatric Assessment
Facility:	Institute of Neurology and Neurosurgery at St. Barnabas Hospital L.L.C
Date:	1/30/2024
Fee:	\$975.00

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G2. RESOLVED** that the Board of Education approve the following Neurological assessment for listed student:

Student #	8005538
Provider:	Dr. Judy Woo
Service:	Neurological Assessment
Facility:	St Joseph's Medical Center
Date:	12/18/2023
Fee:	\$450.00

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G3. RESOLVED** that the Board of Education approve the following Neurological assessment for listed student:

Student #	8006230
Provider:	Dr. Judy Woo
Service:	Neurological Assessment
Facility:	St Joseph's Medical Center
Date:	12/05/2023
Fee:	\$450.00

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G4. RESOLVED** that the Board of Education approve the 2023-2024 Virtual or Remote Instruction Plan.

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G5. RESOLVED** that the Board of Education approve the Emergency Evacuation Bus Drills performed by Belair Transport on the following dates:

**Grandview School - October 20, 2023
Gould School - October 27, 2023**

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G6. RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	Daisies-Grade K
User Class:	Class 4
Activity:	Daisies Monthly Meetings
Facility:	Grandview Classroom
Dates:	11/20/23, 12/6/23, 1/3/24, 2/7,24, 3/6/24, 4/10/24, 5/1/24, 6/5,24
Time:	5:30pm -7:30pm
Fee:	\$50.00

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G7. RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	North Caldwell Recreation Basketball
User Class:	Class 2
Activity:	Basketball Practice
Facility:	Grandview and Gould Gymnasiums
Dates:	Nov 27, 2023 - March 1, 2024
Time:	5:00 pm - 9:00 pm
Fee:	\$250.00

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- G8. RESOLVED** that the Board of Education approve the Parent Paid Preschool Tuition Agreements, at a rate of \$2,800 for the remainder of school year 2023-2024, for the following student:

Preschool – 3:

Student# 8006233

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of October 17th, 2023**

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B2. RESOLVED** that the Board of Education approve the following **Payroll:**

Payroll Date:	Payroll #	Amount:
October 31, 2023	9	\$381,551.47
November 15, 2023	10	\$6,248.71

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B3. RESOLVED** that the Board of Education approve the following **Electronic Check Register(s):**

Date	Starting check #	Ending Check #	Total Amount
August 1-August 31, 2023	E00097	E00106	\$13,127.61

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B4. RESOLVED** that the Board of Education rescind the following Bills and Claims dated October 17, 2023.

October 17, 2023	TBD	TBD	\$265,801.80
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Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B5. RESOLVED** that the Board of Education approve the following **Bills and Claims:**

Date	Starting check #	Ending Check #	Total Amount
October 16, 2023	001091	001091	Void
October 17, 2023	001092	001092	\$174.00
October 17, 2023	001093	001133	Void
October 17, 2023	001134	001174	\$273,936.11
November 2, 2023	001175	001179	\$270,928.51
November 15, 2023	001180	001225	\$276,213.97

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **August 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it
- RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **August 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient

funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **August 2023**.

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

- B8. RESOLVED** that the Board of Education approve the attached Health and Safety Evaluation of School Buildings Checklists and Statements of Assurances for the 2023-2024 school year.

Moved: Mr. Finkelstein Seconded: Mrs. Shumofsky

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Grace Masini** as an Instructional Assistant at a prorated salary of \$ 31,708.00 (Instructional Assistant Step 1) effective October 23, 2023 to June 30, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P2. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Mary Lawshe** as an Instructional

Assistant at a prorated salary of \$ 32,758.00 (Instructional Assistant Step 4) effective November 7, 2023 to June 30, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P3. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve Family Medical Leave for **Amanda Cosentino** effective December 12, 2023 to May 28, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P4. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Tiffany Caputo** as a substitute nurse at a rate of \$275.00 per day for the remainder of the 2023-2024 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P5. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following lunch/recess aide effective November 16, 2023 to June 18, 2024:

<u>Lunch/Recess Aide</u>	<u>POSITION</u>	<u>HOURS</u>	<u>RATE</u>	<u>Total hours</u>	<u>Max # Days</u>	<u>Daily Pay</u>	<u>Total Expected Payment</u>
Masini, Grace	Lunch Duty	12:00-12:30	\$30.00	.50	140	\$15.00	\$2,100.00
Lawshe, Mary	Lunch Duty	12:00-12:30	\$30.00	.50	140	\$15.00	\$2,100.00
De Florio, Annalisa	Lunch Duty	12:00-12:30	\$30.00	.50	140	\$15.00	\$2,100.00

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P6. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Annalisa De Florio** as an Instructional Assistant at a prorated salary of \$32,758.00 (Instructional Assistant Step 4) effective November 13, 2023 to June 30, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P7. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, regretfully accept the resignation of **Gregory De Rosa** effective December 15, 2023.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P8. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost
Armstrong, A.	12/1	NJIDA Fall Conference	\$219.56
Barbella, S.	12/2	NJIDA Fall Conference	\$183.27
Cecere, G.	12/2	NJIDA Fall Conference	\$183.27
Freda, L.	11/30	DBT Crash Course for Clinicians	\$174.98
Giantonio, S.	11/17	PDA & Autism	\$90.00
Iandolo, A.	12/2	NJIDA Fall Conference	\$175.00
Jones, R.	12/2	NJIDA Fall Conference	\$183.27
Kornreich, M.	11/30	DBT Crash Course for Clinicians	\$124.99
Newman, T.	12/1	NJIDA Fall Conference	\$210.00

Silva, T.	11/30	DBT Crash Course for Clinicians	\$124.99
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Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P9. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve **Nicole Castiglia** as a fourth-grade science teacher at prorated salary of \$59,263.00 (MA Step 1) effective November 20, 2023 to June 30, 2024 pending certification.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P10. RESOLVED** that the Board of Education , upon the recommendation of the Superintendent, approve Child Rearing Leave for **Stacey O'Keefe** effective December 4, 2023 to February 29, 2024.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

- P11. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the following teachers for Title I Tutoring to be paid through The Elementary and Secondary Education Act (ESEA) Grant at a rate of \$75.00 per hour effective for the 2023-2024 school year:

<u>Title I Tutor</u>	<u>POSITION</u>	<u>AM RATE</u>	<u>PM RATE</u>
Schaffert, Gabrielle	Before/ After School Tutor	\$50.00	\$75.00

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

OLD BUSINESS

None

NEW BUSINESS

Mr. Halik reminded the Board that in January they need to set the Board Goals for the upcoming year. In addition, he mentioned he is in the process of setting up the Board of Education Meeting dates so please let him know if you have any conflicts.

The following resolution was called at approximately 7:57 pm.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Negotiations, Attorney-Client Privilege. Said matters will be made public upon their disposition.

Moved: Mrs. Shumofsky Seconded: Mrs. Malige

Yes: 5 No: 0

As there was no further business to discuss, the Board adjourned at 8:35 pm.

Respectfully Submitted,

Michael Halik

Michael Halik
Business Administrator / Board Secretary